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**Application form for research trip in 2021**

**Category A** – Stay abroad (two weeks to max. six months) in the context of your PhD.

**1. Personal details**

|  |  |
| --- | --- |
| Surname |   |
| Initials and first name |  |
| Address |  |
| Phone number |  |
| Email |  |
| Gender |  |
| Discipline |  |
| Title of research project |  |
| Dutch university or institution you are affiliated with |  |

**2. Checklist requirements A**

**You must be able to tick off all requirements. Otherwise your application will not be admissible.**

|  |  |
| --- | --- |
| 0 | You will submit your complete application on the 15th of February 2021 at the latest, on the basis of the application form for 2021. The research you are requesting a grant for will be started or carried out this year. |
| 0 | The duration of your research trip is at least two weeks and no more than six months. |
| 0 | You are requesting €3000,- max. |
| 0 | You have an accredited master’s degree or you have passed a doctoral exam.- If you are currently in a medical PhD programme, you have taken a medical exam or you are currently in a MD PhD programme.  |
| 0 | You have started a PhD programme, but have not yet defended your dissertation. |
| 0 | You are affiliated with a Dutch university or institution. |
| 0 | You have enclosed two recommendation letters. One of these letters is from your promotor. |
| 0 | You have enclosed proof of invitation, admission or registration from the foreign institution in question. (*Note: if the goal of your trip is solely to collect data abroad without a visit to a foreign institution, mention this in the motivation for your trip in part 9 of this form.*) |
| 0 | You will deliver all necessary components for this admission, including recommendation letters, in **one pdf-file**. |
| 0 | You have not received a grant from this fund before.  |

**Note: make sure this page is the front page of your file**

**3. Project details**

|  |  |
| --- | --- |
| Dutch university or institution you are affiliated with  |  |
| Foreign (guest)university |  |
| Place and country of foreign (guest)university |  |
| Discipline  |  |

**4. Education**

**4a. Academic education**

Bachelor

|  |  |
| --- | --- |
| Institution |  |
| Programme |  |
| Major |  |
| Date of bachelor exam |  |
| Judicium |  |

Master

|  |  |
| --- | --- |
| Institution 1 |  |
| Programme |  |
| Major |  |
| Date of master’s / doctoral exam |  |
| Judicium |  |
| Date of medical exam (if applicable) |  |
| Judicium (if applicable) |  |
|  |  |
| Institution 2 (if applicable) |  |
| Study |  |
| Major |  |
| Date of master’s / doctoral exam  |  |
| Judicium |  |

**4b. Higher vocational education** (if applicable)

|  |  |
| --- | --- |
| Institution |  |
| Programme |  |
| Major |  |
| Date of exam  |  |
| Judicium |  |

**4c. Other education** (if applicable)

|  |  |
| --- | --- |
| Institution |  |
| Programme |  |
| Major  |  |
| Date of exam  |  |
| Judicium |  |

**5. Work experience**

**5a. Current (academic) work circle**

|  |  |
| --- | --- |
| Academic institution you are affiliated with |  |
| Research school you are affiliated with |  |
| Topic of your PhD research |  |
| Promotor(s) |  |
| Start date  |  |
| Intended PhD graduation date |  |

Do you currently have your own research grant? 0 Yes 0 No

If yes, fill in the following:

|  |  |
| --- | --- |
| Grant source (e.g. NWO, EU, Universiteitsfonds, Nuffic) |  |
| Type of grant (e.g. bursary PhD) |  |
| Duration of grant | From \_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_ |
| Total sum of grant  |  |

Is your PhD financed by a grant of another person, such as your promotor? 0 Yes 0 No
If yes, fill in the following:

|  |  |
| --- | --- |
| Grant source (e.g. NWO, EU) |  |
| Type of grant (e.g. VIDI, ERC Grant) |  |
| Duration of grant | From \_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_ |
| Total sum of grant  |  |
| Briefly describe why the proposed research trip cannot or only partially be funded via this grant [max 100 words]:  |  |

Do you have a paid academic appointment? 0 Yes 0 No

If yes, fill in the following:

|  |  |
| --- | --- |
| Employer |  |
| Nature of your affiliation or function (e.g. Assistant Professor, postdoc, junior researcher, anios, research assistant) |  |
| Employment  |  |
| Number of fte (paid appointment, including teaching activities if applicable)  |  |

Do you have a paid non-academic appointment? 0 Yes 0 No

If yes, fill in the following:

|  |  |
| --- | --- |
| Employer |  |
| Nature of your function |  |
| Employment | Employed since \_\_\_\_\_\_\_\_ from\_\_\_\_\_\_\_\_\_ |
| Number of fte (paid appointment, including teaching activities if applicable) |  |

Do you have an unpaid academic appointment? 0 Yes 0 No

If yes, fill in the following:

|  |  |
| --- | --- |
| Academic institution you are affiliated with |  |
| Nature of your affiliation (e.g. zero-time appointment, unpaid research affiliation) |  |
| Duration  | From \_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_ |

**5b. Other relevant work experience**

Within your own discipline:

Outside your own discipline:

**6. Other experience** you consider relevant for the application (e.g. management experience, language proficiency, hobbies, etcetera)

**7. List of publications**

Provide the references to your most important publications below, adding a short description per item why this publication is of importance for the proposed research trip and/or is exemplary of your qualities as a researcher [max. 100 words per item].

1. [reference]
Description:

2. [reference]
Description:

[..]

**8. Short description of your research so far** (max. 250 words)

[Summary of your research. Make sure this summary is comprehensible for researchers outside of your own research field.]

**9. Short description of the contribution of the grant to the scientific trajectory of the applicant** (max. 250 words)

[Clearly state 1) what your aspirations are in your academic career. State 2) why this grant is of importance to you.]

 **10. Research abroad in relation to this grant application**

|  |  |
| --- | --- |
| Institution where the research will be carried out |  |
| Place and country |  |
| Duration of the trip  | dd-mm-yyyy until dd-mm-yyyy |
| Context in which the research will be conducted |  |
| Under the guidance of / in cooperation with |  |
| Name and function of local mentors |  |

**11.  Motivation for the research abroad** (max. 500 words)

[State the title of your research and a concise and clear research question. Describe your goals and the scientific context of the research for which you will be taking this trip. Then state your planned methods and activities, including your research method(s) and a time schedule. This description must be comprehensible for researchers outside your field.

If the research is part of a larger research project in which multiple researchers and/or institutions are participating, please state the relation with the larger research, and state your place and/or task. If necessary, you may add half an A4 below for this purpose.]

**12. Motivation for choice of destination or host institute** (max. 250 woorden)

[State why a visit abroad is necessary for the goal of your trip. Motivate your choice for the person(s), research group(s), the institute(s) and/or destination you would like to visit. Explain how this choice relates to your research aims.]

**13. References (whose letters of recommendation are enclosed in your application)**

|  |  |  |
| --- | --- | --- |
|  Name |  Institution |  Function |
|  |  |  |
|  |  |  |

**14. Estimate of the expenses**

Duration of the trip:

|  |  |  |
| --- | --- | --- |
|  | Per month | Total |
| International travel costs | na | € |
| Local travel costs (specify) | € | € |
|  | € | € |
|  | € | € |
| Accommodation | € | € |
| Additional accommodation costs (specify) | € | € |
| Participant fees | € | € |
| Additional costs (specify) | € | € |
|   | € | € |
|  | € | € |
|  | € | € |
|  **Total\*** | **€** | **€** |

Note: In order for your application to be admissible, it is necessary that you state the duration of your trip again, and that you state and specify **all** expenses, not just the expenses that could be covered by the Fonds. The total sum of the budget must correspond with the total sum of the coverage plan (see 15).

**15. Coverage plan**

|  |  |  |  |
| --- | --- | --- | --- |
|    | Name | Requested | Commitment at the time of filling in the form |
| University |   | € | € |
| Employer |   | € | € |
| Other institutions |   | € | € |
| Guest institution |   | € | € |
| NWO |   | € | € |
| Other funds |   | € | € |
| Own contribution |   | € | € |
| Additional contributors (family etc) |   | € | € |
| Catharine van Tussenbroek |   | € | €0 |
| **Total** |  | **€** | **€** |

**16. How do you plan to solve an unexpected deficit?**

[fill in]

**17. Statement**

0 I hereby state that I have filled in this application truthfully, and that I have read the privacy statement of the Stichting Fonds Catharine van Tussenbroek on the website.

**18. Signature**

Place:                   Date:                           Signature: